



CTRL ▶	CLEAR SCREEN	COMMAND MODE		PRINTER ON	PRINTER OFF	PRINTER TOGGLE	SPOOL TOGGLE		LOCAL/LINE	LONG BREAK
SHIFT ▶	CLEAR SCREEN	COMMAND MODE		PRINTER ON	PRINTER OFF	PRINTER TOGGLE	SPOOL TOGGLE		LOCAL/LINE	LONG BREAK
TERMINAL										



CTRL ▶							SET TOP	SET BOTTOM		
SHIFT ▶	DISPLAY RETURNS	INSERT/OVER	INSERT FILE	REMOVE MARGINS	RETURN LANGUAGE	SET MODE	CLEAR MARKS	MARKED MOVE	MARKED DELETE	CLEAR TEXT
EDIT	GO TO LINE	COMMAND LINE	LOAD FILE	SAVE FILE	FIND STRING	GLOBAL REPLACE	MARK PLACE	MARKED COPY	PRINT TEXT	OLD TEXT



CTRL ▶	AUTO ENTRY	DELETE COLUMN	DELETE ROW							
SHIFT ▶	RECALCULATE MODE	INSERT COLUMN	INSERT ROW	COLUMN HEADING	ROW HEADING	PROTECT COLUMN	PROTECT ROW	RECALCULATE	JUSTIFY LABEL	DELETE SLOT
ViewSheet	REPLICATE	EDIT WINDOW	NEXT WINDOW	DELETE END OF LINE	BEGINNING OF LINE	END OF LINE	EDIT SLOT FORMAT	GO TO SLOT	INSERT CHARACTER	DELETE CHARACTER



CTRL ▶	DELETE BLOCK	NEXT MATCH	FORMATTING	JUSTIFICATION	INSERT/OVERTYPE	RULER	SPLIT LINE	JOIN LINES	MARK AS RULER	
SHIFT ▶	MOVE BLOCK	SWAP CASE	MARGINS	DELETE UP TO CHARACTER	HIGHLIGHT 1	HIGHLIGHT 2	GO TO MARKER	SET MARKER	EDIT COMMAND	DELETE COMMAND
VIEW	FORMAT PARAGRAPH	TOP OF TEXT	BOTTOM OF TEXT	DELETE END OF LINE	BEGINNING OF LINE	END OF LINE	INSERT LINE	DELETE LINE	INSERT CHARACTER	DELETE CHARACTER